



NVPCA Board of Directors Board Retreat Meeting Minutes

November 16, 2023

Board Members Present	Steve Flores, Walter Davis, Sharon Chamberlain, Christopher (CJ) Hansen, Oscar Delgado, Roxana Valetón, David Robeck, John Packham, and Nancy Bowen (Ex Officio)
Board Members Absent	Teri Gilbert Eisenga, Dr. Fermin Leguen and Angela Quinn
Also Present	NVPCA Staff Nancy Barklage, Karen Ford Manza, Steve Messinger, Kim Lambrecht, and Lisa Scurry (Note Taker); and Olivia Howerton of Fester and Chapman, PLLC

1. Call to Order

President Steve Flores called the meeting of the NVPCA Board of Directors to order at 3:02 pm. The meeting was conducted electronically via Zoom. A quorum of members was established.

a) Approval of the Agenda

The agenda was reviewed with no questions or suggested changes. It was moved by Sharon Chamberlain, and seconded by David Robeck, to approve the agenda as presented. The motion passed unanimously.

2. Consent Agenda

a) Approval of Board Meeting Minutes for September 19, 2023

b) Chief Executive Officer's Report

c) Organizational Dashboards

The consent agenda, consisting of the minutes of the September 19, 2023, Board of Directors meeting, the CEO report, the organizational dashboards, and the REACCHH Title X Dashboard, was presented for approval. There were no comments or questions.

It was moved by Sharon Chamberlain, and seconded by Christopher "CJ" Hansen, to approve the consent agenda as presented. The motion passed unanimously with one abstention as Mr. Robeck was not present at the September meeting.

3. Administrative and Financial Reports

a) Audit and Form 990

Olivia "Livi" Howerton of Fester and Chapman, PLLC, presented the Fiscal Year 2023 audit report and Form 990. She stated it was a clean audit, also known as an "unmodified opinion." Overall, cash flows for the association were positive. It was moved by Walter Davis, and seconded by David Robeck, to approve the Form 990 for FY 2022. The motion passed unanimously. It was moved by David Robeck, and seconded by Sharon Chamberlain, to approve the FY 2023 audit. The motion passed unanimously.

b) Budget to Actual Draft YTD October 2023

Nancy Barklage reviewed the Year-to-Date financial report through October 2023, including the overall revenues and expenses. She explained that both were on target as budgeted for fiscal year 2023. Nancy Bowen added that, for the first time, the association had 60 days of cash on hand.

It was moved by Fermin Leguen, and seconded by Oscar Delgado, to accept the Budget-to-Actual Financial Report for YTD through October 2023. The motion passed unanimously.

c) Financial Dashboard

Nancy Barklage presented the financial dashboard which provided an overview of revenues and expenses for September and October 2023. There were no questions or comments.

d) Review Member Dues

Nancy Bowen explained that the last time member dues were increased was three years ago. At that time, dues amounts were changed from a flat fee to a tiered-plan based on the organizational member's operating budget. (A separate fee schedule was established for associate members.) The proposed increase would result in an additional \$23,000 in annual revenue to the PCA. Those monies would help pay for anticipated increases (16%) to the cost of policy work, including lobbyist fees, as well as additional operating costs not covered by grant funding. An analysis of current member dues and research of dues being paid in other states was presented.

It was moved by Sharon Chamberlain, and seconded by David Robeck, to approve the increase in member dues for 2024. The motion passed unanimously with Walter Davis abstaining.

e) Office Lease Update

Nancy Bowen updated the Board on the status of the search for a new office location and lease. The lease at the current office location will end in January 2024 and a smaller site was being sought in order to save money.

4. Strategic Discussion

a) BPHC Work Plan 7/1/24-6/30/25

NVPCA is writing the competitive application for the State Primary Care Association funding. Nancy Bowen presented the goals and objectives being proposed through the BPHC (Bureau of Primary Health Care) work plan. Goals include Access to Care, Recruitment and Retention, and Health Center Leader and Board Support.

b) Networking Exploratory Phase Update – Ad Hoc Strategic Growth Committee

Nancy Bowen presented her plan to have the Ad Hoc Strategic Growth Committee include a Networking Exploratory Phase. She added that as part of that work Starling Advisors will be conducting interviews with the center CEOs.

c) Board of Directors Noddlepod

The Board members were provided instructions to access a Board of Directors Noddlepod site. On the site, members will be able to access meeting documents, committee information, and guidance regarding governance.

5. Policy Committee Update

a) Federal Updates

b) State Policy Updates

c) Planning for 2024 Interim Session – to get passed in 2025 Session

Steve Messinger provided an update on federal legislation and appropriations, particularly those related to health centers and Title X. He explained a plan is being developed for the 2024 Interim Session for bills to be passed in the 2025 Session of the Nevada Legislature.

6. Open Discussion – New Business

There was a brief discussion related to pharmacy contracts and the new definition of a patient.

7. Meeting Adjournment

There being no further business, President Flores adjourned the meeting at 4:38 pm.

NOTES

Next Meeting	The next board meeting will be held virtually on Wednesday, January 17, 2024, at 3 pm
Approved By	

ROLL CALL

President: Steve Flores, Hope Christian Health Center	Present
Vice President: Walter Davis, Nevada Health Centers	Present
Secretary/Treasurer: Teri Gilbert Eisenga, Washoe Tribal Health Center	Absent - Excused
Sharon Chamberlain, Northern Nevada HOPES	Present
Oscar Delgado, Community Health Alliance	Present
C.J. Hansen, Canyonlands Healthcare	Present
Dr. Fermin Leguen, Southern Nevada Health District	Absent - Excused
John Packham, Office of Statewide Initiatives	Present
Angela Quinn, FirstMed Health and Wellness Centers	Absent - Unexcused
David Robeck, Bridge Counseling Associates	Present
Roxana Valetton, First Person Care Clinics	Present