



# NVPCA Board of Directors Board Meeting Minutes November 5, 2024

<b>Board Members Present</b>	Walter Davis, Teri Gilbert Eisenga, Sharon Chamberlain (left the meeting at 9:55), John Packham, Christopher (CJ) Hansen, Randy Smith (left the meeting at 9:40), Tina Alicea, David Robeck, Diego Martinez, Oscar Delgado (joined at 9:00) and Nancy Bowen (Ex Officio)
<b>Board Members Absent</b>	Steve Flores
<b>Also Present</b>	Olivia Howerton of Fester and Chapman, and NVPCA Staff Nancy Barklage, Karen Ford Manza, Steve Messinger, Kim Lambrecht, and Lisa Scurry (Note Taker)

## 1. Call to Order

Vice President Walter Davis called the meeting of the NVPCA Board of Directors to order at 8:35 am. The meeting was conducted electronically via Zoom. A quorum of members was established.

### a) Approval of the Agenda

The agenda was reviewed with no questions or suggested changes. It was moved by CJ Hansen, and seconded by Randy Smith, to approve the agenda as presented. The motion passed unanimously.

## 2. Consent Agenda

### a) Approval of Minutes from Board Retreat on September 24, 2024

### b) Chief Executive Officer’s Report and Organizational Dashboards

The consent agenda, consisting of the minutes of the September 24, 2024, Board of Directors Retreat, the CEO report, and the organizational dashboard, was presented for approval. There were no comments or questions.

It was moved by Teri Gilbert Eisenga, and seconded by Sharon Chamberlain, to approve the consent agenda as presented. The motion passed unanimously.

## 3. Board Member Attendance at Meetings

At the request of the Board, the last year’s attendance of members at regularly scheduled meetings was provided. This item was informational only.

## 4. Administrative and Financial Reports

### a) Audit and Form 990

Olivia Howerton of Fester and Chapman, PLLC, presented the Fiscal Year 2024 Audit Report and the 2023 Form 990. She stated it was a clean audit, also known as an “unmodified opinion.” Overall, cash flows for the association were positive. Ms. Howerton reviewed the Form 990 which was created based on the financial statements.

There were no questions from the Board.

It was moved by David Robeck, and seconded by Tina Alicea, to accept Form 990 for 2023 and the FY2024 Audit. The motion passed unanimously.

### b) Budget to Actual YTD Financial Reports with Financial Dashboard

Nancy Barklage reviewed the Year-to-Date financial report through September 2024, including actual revenues and expenses. All expenses are on target and falling within the budgeted range. The financials included costs of the recent annual conference.

It was moved by Sharon Chamberlain, and seconded by Randy Smith, to accept the Budget-to-Actual Financial Report for Fiscal Year 2025, through September 2024. The motion passed unanimously.

**c) Proposed Adoption of a Board Policy on “Policy Management”**

At the July meeting, the Board recommended the CEO bring a Board policy documenting how policies are created and managed. The draft policy was written to define what a policy is; the process for review, revision, and adoption; and delegation of certain authority to the CEO.

There was discussion regarding HRSA requirements and if health centers should have such a document in place. Bowen responded that fiscal and human resources policies are recommended. There are guidelines for the PCA but they are different than what is recommended for health centers. She also described the difference between substantive and non-substantive changes, adding that only substantive changes will come back to the board. (Note – a substantive change is generally a typo or change to a title.)

It was moved by David Robeck, and seconded by Diego Martinez, to adopt a Board Policy on “Management of Board Policies” as presented. The motion passed unanimously.

**d) Funding Opportunities**

Nancy Bowen provided information about two potential funding opportunities. The first is a Fiscal Year 2025 Health Center Controlled Networks (HCCNs) cooperative agreement. The funding, which begins at \$705,000 per budget period, would support HCCNs in data management and analytics, Interoperability and Data Sharing, and UDS+ Implementation. She presented two options: apply for a Nevada HCCN or continue with Arizona’s HCCN. The challenge in apply for a Nevada HCCN would be getting 10 PHCs and maintaining them.

There was discussion about why Nevada wouldn’t seek collaboration with a larger conglomerate. Bowen explained that it was explored years ago but the concern was that Nevada’s members would be small fish in a large pond. She stated that further research would be done.

The second funding opportunity was a grant from CareSource in the amount of \$300,000. Grants awarded through the funding would support programs for members in rural service areas in all counties in Nevada, including the rural parts of Washoe and Clark Counties. NVPCA would develop a request for proposal (RFP) to which rural service area members would respond.

**5. Strategic Discussion**

**a) Strategic Plan Pillars, Priorities, and Goals**

Using the notes from the September Board Retreat discussion and in partnership with the Blueprint Collaborative, NVPCA staff has begun drafting changes to the Strategic Plan. The five Pillars of the Plan are Policy, Organizational Excellence, Strategic Growth, Members Services, and Outreach and Communication. Within each pillar, the strategic priorities and measurable goals were presented.

Board Leadership and NVPCA Leadership will develop a plan to improve trust, a focal point of the Board survey conducted in the summer.

**6. Policy Committee Update**

**a) Federal & State Updates**

Steve Messinger, Policy Director, presented an update on health center funding, protecting the right of health centers to contract pharmacies (340B), expanding PCP training opportunities in FQHCs, and 2025 legislative priorities.

**b) NACHC Policy Fly-In – Washington DC, December 3, 2024**

NACHC will host a fly-in to Washington DC on December 3<sup>rd</sup>. The purpose will be to advocate for funding for health centers.

**7. Data Spotlight**

**a) Diabetes**

**b) Cardiovascular / Chronic Disease**

Steve Messenger and Kimberly Lambrecht reviewed data regarding diabetes management, including how the data is reflected within Azara. Lambrecht showed how full reports can be accessed within the system for diabetes and cardiovascular / chronic disease.

**8. Meeting Adjournment**

There being no further business, Vice President Davis adjourned the meeting at 10:00 am.

**NOTES**

<b>Next Meeting</b>	The Board will conduct a virtual meeting on Tuesday, January 7, 2025, at 8:30 am.
<b>Approved By</b>	

**ROLL CALL**

President: Steve Flores, Hope Christian Health Center	Absent - Excused
Vice President: Walter Davis, Nevada Health Centers	Present
Secretary/Treasurer: Teri Gilbert Eisenga, Washoe Tribal Health Center	Present
Tina Alicea, Safe Harbor Medical	Present
Sharon Chamberlain, Northern Nevada HOPES	Present
Oscar Delgado, Community Health Alliance	Present
C.J. Hansen, Canyonlands Healthcare	Present
Diego Martinez, First Person Care Clinic	Present
John Packham, Office of Statewide Initiatives	Present
David Robeck, Bridge Counseling Associates	Present