



NVPCA Board of Directors Board Meeting Minutes November 4, 2025

Board Members Present	Steve Flores, Walter Davis, Tina Alicea, John Packham, Randy Smith, Christopher (CJ) Hansen, Angela Quinn, and Nancy Bowen (Ex Officio)
Board Members Absent	Teri Gilbert-Eisenga, Sharon Chamberlain, David Robeck, and Oscar Delgado
Also Present	Livi Howerton of Fester & Chapman and NVPCA Staff: Nancy Barklage, Kim Lambrecht, Karen Ford Manza, Steve Messinger, and Lisa Scurry (Note Taker)

1. Call to Order

President Steve Flores called the meeting of the NVPCA Board of Directors to order at 8:32 am. The meeting was conducted electronically via Zoom. A quorum of members was established.

a) Approval of the Agenda

The agenda was reviewed with no questions or suggested changes. It was moved by CJ Hansen, and seconded by Tina Alicea, to approve the agenda as presented. The motion passed unanimously. Walter Davis was not present at vote.

2. Consent Agenda

a) Approval of Minutes from Board Retreat for September 9, 2025

The consent agenda, consisting of the minutes of the September 9, 2025, Board of Directors Retreat, was presented for approval. There were no comments or questions.

It was moved by Randy Smith, and seconded by CJ Hansen, to approve the consent agenda. The motion passed unanimously. Walter Davis was not present at vote.

3. Administrative and Financial Reports

a) Audit and Form 990

Livi Howerton of Fester & Chapman presented the results of the Fiscal Year 2025 Audit and Form 990. There were no findings reported in that audit and NVPCA was given a "clean audit opinion." It was moved by Tina Alicea, and seconded by CJ Hansen, to accept the Fiscal Year 2025 Audit. The motion passed unanimously.

The vote to accept Form 990 was delayed until the January meeting as the Board did not have adequate time to review.

b) Chief Executive Officer's Report

CEO Nancy Bowen provided an update on NVPCA activities since the last meeting of the Board. The update included attendance at various state and national healthcare events.

c) Budget to Actual YTD Financial Reports with Financial Dashboard and Balance Sheet

Nancy Barklage, Director of Administration and Finance, reviewed the Year-to-Date financial report through September 2025, including the approved budget versus actual revenues and expenses. She explained that expenses and revenues were on target and within the expected budgeted range; and noted that travel costs were currently high as most travel occurs in the fall. Operating expenses were also high as a result of the annual conference occurring in September. The conference netted

approximately \$45,000, meeting the target goal. The financial dashboard and balance sheet as of September 30, 2025, were also presented. Randy Smith shared that the Finance Committee had discussed Title X funding and that contingency plans are being discussed in the event federal funding is disrupted in 2026.

It was moved by CJ Hansen, and seconded by Randy Smith, to accept the Budget-to-Actual Financial Reports for Fiscal Year 2026, through September 2025. The motion passed unanimously.

4. Strategic Discussion

a) Strategic Plan Pillars, Priorities and Goals

Bowen reviewed the recommended changes to the strategic plan as discussed during the September Board Retreat:

In Policy, the 340B objective will be extended at the state level through June 30, 2027; and a bill draft request for the 2027 Legislative Session will be prepared by December 31, 2026. The PCA is working on credentialing updates, and the Medicaid office is exploring options to unbundle prenatal services. The due date for the policy plan was moved to January 2026, pending the selection of a new lobbyist. In Organizational Excellence, the objective for creating staff desktop procedures was revised to require at least 50% completion by December 2026. The Board self-assessment process will remain unchanged; however, responses will no longer be anonymous.

In Strategic Growth, the Growth Plan and report was extended to October 15, 2026; and the committee will continue to meet regularly. The Communication and Outreach objective will be updated to add the creation of a crisis communication plan. The PCA will also research the possibility of creating public service announcements.

It was moved by Randy Smith, and seconded by Tina Alicea, to approve the changes to the Strategic Plan. The motion passed unanimously.

b) Board Retreat Follow-Up

Bowen reviewed items that were discussed at the September Board Retreat and gave updates on progress. That included the following: Meetings for both the Strategic Growth Committee and the Bylaws & Membership Committee were scheduled for November and December, respectively; and staff is working on policies and procedures to include a draft committees policy, a formal board orientation process, board operating procedures, and the CEO evaluation instrument and process.

c) PCP Fellowships in Psychiatry & Additional Scholarship Opportunity

Kim Lambrecht informed the Board about a program for primary care fellowship psychiatry opportunities through the University of California, Irvine School of Medicine. NVPCA will offer full tuition support for up to thirteen individuals to attend a one-year certificate program related to behavioral health. Application information will go out via email and has been shared with FQHC leadership.

5. Policy Committee Update

Steve Messinger, Policy Director, provided updates on the following items:

a) Federal updates

Federal updates included the status of the federal government shutdown and related healthcare funding issues. Messinger also gave updates on telehealth restrictions, Affordable Care Act subsidies, and the new work requirements included in HR1 related to Medicaid.



b) Nevada Legislature – Special Session & 2027 Session

On the Nevada policy side, Messinger gave updates on issues including the Rural Health Transformation Fund, funding proposals that would benefit the FQHCs, and the Medical Assistant repayment program.

c) Policy Survey Results

In September/October, members were surveyed about their policy priorities. The results were provided to the Board. NVPCA will use the results to update the strategic plan.

d) Approval of Lobbyist Selection

Messinger presented the Policy Committee’s review of the lobbyist RFP submissions. Based on the cost, experience, and other factors, it was recommended that NVPCA retain Cartwright Nevada.

It was moved by Tina Alicea, and seconded by Walter Davis, to approve a contract with Cartwright Nevada as the lobbyist for the next two years, through the 2027 Legislative Session. The motion passed unanimously.

6. Open Forum

There was no discussion.

7. Meeting Adjournment

There being no further business, President Flores adjourned the meeting at 10:00 am.

NOTES

Next Meeting	The Board will conduct a virtual Board Retreat on Monday, March 9, 2026, and Wednesday, March 11, 2026, from 8:30 – 11:30 am (PST) each day
Approved By	

ROLL CALL

President: Steve Flores, Hope Christian Health Center	Present
Vice President: Walter Davis, Nevada Health Centers	Present
Secretary/Treasurer: Teri Gilbert Eisenga, Washoe Tribal Health	Absent - Excused
Tina Alicea, Safe Harbor Medical	Present
Sharon Chamberlain, Northern Nevada HOPES	Absent - Excused
Oscar Delgado, Community Health Alliance	Absent - Excused
C.J. Hansen, Canyonlands Healthcare	Present
John Packham, Office of Statewide Initiatives	Present
Angela Quinn	Present
David Robeck, Bridge Counseling Associates	Absent - Excused

