



# NVPCA Board of Directors Board Meeting Minutes May 6, 2025

<b>Board Members Present</b>	Steve Flores, Walter Davis, Sharon Chamberlain, John Packham, Randy Smith, Christopher (CJ) Hansen, David Robeck, and Nancy Bowen (Ex Officio)
<b>Board Members Absent</b>	Teri Gilbert Eisenga, Oscar Delgado, and Tina Alicea
<b>Also Present</b>	NVPCA Staff: Nancy Barklage, Kim Lambrecht, Karen Ford Manza, Steve Messinger, and Lisa Scurry (Note Taker)

## 1. Call to Order

President Steve Flores called the meeting of the NVPCA Board of Directors to order at 8:45 am. The meeting was conducted electronically via Zoom. A quorum of members was established.

### a) Approval of the Agenda

The agenda was reviewed with no questions or suggested changes. It was moved by David Robeck, and seconded by Randy Smith, to approve the agenda as presented. The motion passed unanimously.

## 2. Consent Agenda

### a) Approval of Minutes from Board Retreat on February 26, 2025

### b) Chief Executive Officer’s Report and Organizational Dashboards

The consent agenda, consisting of the minutes of the February 26, 2025, Board of Directors Retreat, the CEO report, and the organizational dashboard, was presented for approval. There were no comments or questions.

It was moved by CJ Hansen, and seconded by Sharon Chamberlain, to approve the consent agenda. The motion passed unanimously.

## 3. Board Governance Moment

### a) Board Governance Moment

Nancy Bowen provided the members with an article on “AI for nonprofits” and asked the Board for their thoughts on the PCA adopting a policy on artificial intelligence. The Board recommended the CEO adopt a policy and asked that the Board be presented a copy as information only at the next meeting.

### b) Member Meeting Attendance Record

As an ongoing informational item, attendance of members at regularly scheduled meetings for the past year was provided.

### c) Notice of Follow-up to 2024 Board Self-Assessment

Nancy Bowen informed the Board that a member survey and Board self-assessment should occur every two years and not in the same year. In 2024 both were conducted. To get back on schedule, a new Board self-assessment will be conducted in June/July with the results to be discussed at the September Retreat. The survey will be sent to Board members via email.

## 4. Administrative and Financial Reports

### a) Budget to Actual YTD Financial Reports with Financial Dashboard and Balance Sheet

Nancy Barklage, Director of Admin and Finance, reviewed the Year-to-Date financial report through March 2025, including the approved budget versus actual revenues and expenses. She stated that both expenses and revenues are on target and within the expected budgeted range. The review included a presentation of the financial dashboard and the balance sheet as of March 31, 2025.

It was moved by David Robeck, and seconded by Randy Smith, to accept the Budget-to-Actual Financial Reports for Fiscal Year 2025, through March 2025. The motion passed unanimously.

**b) Approval of the FY 26 Operating Budget**

Nancy Barklage, Director of Admin and Finance, presented the proposed Operating Budget for Fiscal Year 2025-26. She reviewed each funding source, program description, project period, and funds budgeted/allocated. Some of the expense categories discussed included travel, equipment, supplies, contracts, pass-through contracts, and other operating expenses.

It was moved by Randy Smith, and seconded by Sharon Chamberlain, to approve the FY26 Operating Budget as presented. The motion passed unanimously.

**c) Approval of the FY25 Audit Engagement Letters**

Nancy Barklage, Director of Admin and Finance, informed the Board that the certified public accountants at Fester & Chapman were recommended by the Finance Committee to conduct the FY25 audit and 990 services. Several firms were contacted but an evaluation of the costs showed that Fester & Chapman were the most affordable. The cost of their service increased approximately \$600 over the previous year.

It was moved by David Robeck, and seconded by Randy Smith, to approve the Audit Engagement Letters for Fester and Chapman for Fiscal Year 2025. The motion passed unanimously.

**d) Notice of New Organizational Member – Reno Sparks Tribal Health Center**

The Reno-Sparks Indian Colony has joined NVPCA as a tribal member. The association now has eleven (11) organizational members, ten (10) associate members, and three (3) tribal members for a total of twenty-four (24) current members.

**5. Strategic Discussion**

**a) FQHC Compensation and Benefits Survey**

Nancy Bowen presented the results of the FQHC Compensation and Benefits Survey. The survey was conducted by ElementOne who sent questionnaires to all health center members of NVPCA in late 2024. The final report addressed the demographics and characteristics of the participants workforce. Data compiled included compensation and benefits policies and practices, insurance programs, CEO compensation information, and compensation by position, including providers.

**b) NVPCA Annual Conference and 30<sup>th</sup> Anniversary Reception**

Nancy Bowen provided an update on the upcoming annual conference. The Board Retreat will take place on September 9 and the conference on September 10-11 at Stateline (Lake Tahoe), Nevada.

The categories for the annual health care awards were presented. A new award will be offered this year entitled, "Exceptional Health Professions Educator Award."

She asked for the Board's thoughts on inviting past Board members as this is the 30<sup>th</sup> anniversary for the association, as some of those individuals may have been part of the creation of the NVPCA. This would be an invitation only; the PCA would not pay for travel costs. There was no opposition to the idea.



**6. Policy Committee Update**

Steve Messinger, Policy Director, provided updates on the following items:

**a) Federal updates**

Messenger provided information on the federal budget resolution/reconciliation process and the Medicaid carve-out. The Board discussed potential ramifications to any Medicaid cuts.

**b) 2025 Nevada Legislative Session Updates**

Messinger provided an update on the status of the Nevada Legislative Session, including bills that may impact the health centers that were likely to pass or could potentially fail. There was discussion regarding 340B Legislation. As no bill was introduced, next steps were discussed including what to do in the interim prior to the 2027 session.

**7. Data Spotlight**

**a) Cervical Cancer Screening & Best Practices**

Kim Lambrecht, Director of Health Center Informatics, and Steve Messinger, Policy Director, presented information on cervical cancer screening.

**8. Meeting Adjournment**

There being no further business, President Flores adjourned the meeting at 10:05 am.

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**NOTES**

<b>Next Meeting</b>	The Board will conduct a virtual Board meeting on Tuesday, July 1, 2025, at 8:30 a.m. (Pacific)
<b>Approved By</b>	

**ROLL CALL**

President: Steve Flores, Hope Christian Health Center	Present
Vice President: Walter Davis, Nevada Health Centers	Present
Secretary/Treasurer: Teri Gilbert Eisenga, Washoe Tribal Health Center	Absent - Excused
Tina Alicea, Safe Harbor Medical	Absent - Excused
Sharon Chamberlain, Northern Nevada HOPES	Present
Oscar Delgado, Community Health Alliance	Absent - Excused
C.J. Hansen, Canyonlands Healthcare	Present
John Packham, Office of Statewide Initiatives	Present
David Robeck, Bridge Counseling Associates	Present

